

**KENDALL TOWN BOARD
2015 ORGANIZATIONAL MEETING
KENDALL TOWN BOARD**

Tuesday, January 6, 2015, 7:00 p.m.
Kendall Town Hall – 1873 Kendall Road, Kendall, New York 14476

Supervisor Cammarata called the meeting to order at 7:11 p.m. and led the Pledge of Allegiance.

ROLL CALL

Councilman Joseph	absent
Councilman Martin	present
Councilman Newell	present
Councilwoman Szozda	present
Supervisor Cammarata	present

Also present, Justice Drennan, Justice and Mrs. Gaudio, Planning Chair Kludt, Zoning Chair Bolton, Al and Bev Lofthouse, Harry Butler, Recreation Director Flow, Highway Superintendent Kruger, Attorney Meier, Town Clerk Richardson

OATHS OF OFFICE – Officiated by Justice Drennan

Town Councilman Martin - elected
Town Justice Gaudio - elected

SUPERVISOR’S REMARKS

Supervisor Cammarata welcomed Justice Gaudio and Councilman Martin, and thanked everyone for attending. Transformation best describes the past year. There have been changes in personnel on the Town Board, Planning Board, Zoning Board, Clerk’s Office, and Board of Assessment Review, and Supervisor Cammarata thanked those who have filled the vacancies, to aid our community. Supervisor Cammarata expressed that he recognizes change is a constant, and he will try to anticipate, rather than react to, changes. The objectives this year include continuing the effort for new water district development, a feasibility study for expansion of natural gas, cemetery rate changes, and resolving the Hamlin-Kendall Water District dissolution issues. These will be the main projects for 2015. Supervisor Cammarata will engage Fiscal Advisors to lower a debt obligation, restore a cemetery committee, and create an innovation committee of community members, “initiating different views, different concepts and desires, presented on an as needed basis, to provide us marketplace intelligence and/or perspectives on our town.” Councilman Martin can be a liaison to such committee.

PUBLIC COMMENT

Al Lofthouse – asked what the duties of the Fair Housing Officer are.
Supervisor Cammarata said he has not been asked to act in that capacity since his term began.
Attorney Meier stated the position is “a creature of state law”, and pertains mainly to complaints of discrimination in housing.

RESOLUTIONS

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 1-0115- Appointing Andrew Meier as Attorney for the Town of Kendall

Be it resolved to appoint Andrew Meier, ESQ as the attorney for the Town of Kendall for the year 2015. It is further resolved that the Supervisor is authorized to sign a legal services agreement for the year 2015 with Andrew Meier, ESQ on behalf of the Town of Kendall. Such legal agreement is to include a minimum retainer of \$600.00 per month and descriptions of rates for different types of services.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 2-0115- Appointing Patrick Bolton as Chairman of the Zoning Board of Appeals

Be it resolved to appoint Patrick Bolton as Chairman of the Zoning Board of Appeals for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 3-0115- Appointing Andrew Kludt as Chairman of the Planning Board

Be it resolved to reappoint Andrew Kludt as Chairman of the Planning Board for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 4-0115- Reappointing Barb Flow as Director of Youth and Adult Recreation

Be it resolved to reappoint Barb Flow as Director of Youth and Adult Recreation for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 5-0115 Accepting Joe Canale's resignation from the Youth Recreation Committee

Be it resolved to accept, with much regret and sincere gratitude for his years of volunteer service to the Kendall youth programs, the resignation of Joe Canale from his term on the Youth Recreation Committee.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 6-0115- Appointing Members to the Youth Recreation Commission

Be it resolved to reappoint Jim Stedman, Michelle Werth, and Kelly Walzer to the Youth Recreation Commission, each for a three year term expiring December 31, 2017.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 7-0115- Reappointing Shirley Cataldi as Adult Recreation Representative

Be it resolved to reappoint Shirley Cataldi as Adult Recreation Representative for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 8-0115- Reappointing Kim Corcoran as Town Historian

Be it resolved to reappoint Kim Corcoran as Town Historian for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 9-0115- Reappointing Amy Richardson as Water Collections Clerk for 2015

Be it resolved to reappoint Amy Richardson as Water Collections Clerk (PT) to collect, record, and turn over monies collected for water usage by Water District 6 consumers for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 10-0115- Reappointing Charles Patt as Custodian for Beechwood Cemetery

Be it resolved to reappoint Charles Patt as Custodian for Beechwood Cemetery for the Town of Kendall at an annual salary of \$500.00 for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 11-0115- Reappointing Walter Steffen Jr. as Custodian for Greenwood Cemetery

Be it resolved to reappoint Walter Steffen Jr. as Custodian for Greenwood Cemetery for the Town of Kendall at an annual salary of \$500.00 for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Newell:

RESOLUTION 12-0115- Reappointing Cheryl Cole as Court Clerk

Be it resolved to reappoint Cheryl Cole as Court Clerk for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilman Martin:

RESOLUTION 13-0115 Accepting Cheryl Cole's Resignation

Be it hereby resolved to accept, with regret and much gratitude for her years of service as Court Clerk, the resignation of Cheryl Cole, effective as of January 13, 2015. The Town Clerk is directed to run an advertisement of this vacancy to solicit interested persons to fill this position, in the official newspaper.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 14-0115- Reappointing Eileen Grah as Town of Kendall Librarian

Be it resolved to reappoint Eileen Grah as the Town of Kendall Librarian for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 15-0115- Reappointing Paul Hennekey as Code Enforcement Officer

Be it resolved to reappoint Paul Hennekey as the Code Enforcement Officer for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 16-0115- Reappointing Daniel Strong as Deputy Code Enforcement Officer

Be it resolved to reappoint Daniel Strong as the Deputy Code Enforcement Officer for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 17-0115- Appointing Alan Lambert to the position of Building Maintenance Worker.

Be it resolved to appoint Alan Lambert to the position of Building Maintenance Worker for the year 2015.

Be it further resolved that the wage for the position of Building Maintenance Worker remains at \$11.00 per hour for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 18-0115- Occu-Star of Western New York

It is hereby resolved that the Superintendent of Highways is authorized to sign an agreement for the year 2015 with Occu-Star of Western New York for the Town of Kendall's CDL Drug and Alcohol testing.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 19-0115- Naming the Bank of Deposit

Be it resolved that the First Niagara Bank is designated as the bank of deposit for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 20-0115- Deposit of Surplus Money

Be it resolved that the Supervisor is authorized to deposit surplus monies in time deposit accounts where the greatest amount of interest can be secured.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 21-0115- Contractual Bills and Invoices with Discount

It is hereby resolved that the Supervisor is authorized to pay all contractual bills and all invoices offering a discount, upon approval of the Department Head, and with proper vouchering procedure.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 22-0115- Delegation of Authority to Supervisor

WHEREAS, the Town of Kendall must function between regular town board meetings and...

WHEREAS, Town Law, Section 29(16) specifically provides for the delegation of the power and duties of administration and supervision to the Supervisor and...

WHEREAS, it is understood that by such delegation of **the Town Board may not abdicate to the Supervisor or surrender to him the Board's basic statutory responsibilities...**

Now be it hereby RESOLVED, that the Town Board of the Town of Kendall hereby authorizes and delegates to the Town Supervisor powers and duties of day to day administration and supervision of all Town and Special District Facilities and employees, consistent with and in furtherance of any and all State and Federal laws applicable thereto, and with any and all local laws, resolutions, or policies hereto or hereafter adopted by this Town Board.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 23-0115- Naming the Official Newspaper

Be it resolved that the **Hamlin-Clarkson Herald** is designated as the official newspaper for the Town of Kendall for the year 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 24-0115- Establishing the Regular Board Meeting Schedule

Be it resolved that regular meetings of the Town Board of the town of Kendall be held at the Kendall Town Hall, 1873 Kendall Road, on the third Tuesday of each month at 7:00 p.m.

Be it further resolved that the Town Clerk is directed to place a notice in the Official Newspaper to notify the public about the regular board meeting schedule.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 25-0115- Establishing Regularly Scheduled Conference Sessions (Workshops)

WHEREAS, it is desired to provide opportunity for sufficient board member and public comment to define and develop the knowledge of, and content for, board resolutions in advance of regularly scheduled Town Board meetings and further to advance strategy and responsibilities for Town Board courses of action...

Now be it hereby **RESOLVED** that the Town Board of the Town of Kendall establishes and provides for regularly scheduled work sessions to occur on the first Tuesday of each month at 7:00 p.m., and on the Saturday preceding the third Tuesday of each month at 9:00 a.m.

Be it further resolved that the Town Clerk is directed to place a notice in the Official Newspaper to notify the public about the regularly scheduled conference session (workshop) schedule.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 26-0115- Mileage Reimbursement

WHEREAS, the Internal Revenue Service has set mileage reimbursement for the year 2015 at the rate of \$0.575 per mile...

Now be it **RESOLVED**, that \$0.575 per mile is established as the reimbursement rate for Town of Kendall Officials for mileage expenses while on Town Business.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Newell:

RESOLUTION 27-0115- 2015 Salary Schedule

Be it resolved, to adopt the salary schedule for 2015, as presented:

**TOWN OF KENDALL
2015 SALARY SCHEDULE**

Supervisor \$8,400.00
Deputy Supervisor \$300.00
Councilperson (4) \$3,120.00
Justice 1 \$7,500.00
Justice 2 \$6,000.00
Court Clerk \$5,500.00
Budget Officer \$1,600.00
Assessor \$52,000.00 (shared)
Board of Assessment Review (4) \$130.00 each
Town Clerk \$27,600.00
Code Enforcement Officer \$11,400.00
Deputy Code Enforcement Officer \$8,000.00
Registrar of Vital Statistics \$500.00
Superintendent of Highways \$49,750.00
Historian \$800.00
Youth Recreation Director \$12,750.00
Adult Recreation Director \$875.00
Zoning Board of Appeals
Chairman \$1,040.00
Members (4) \$840.00 each
Planning Board
Chairman \$1,450.00
Member (4) \$875.00 each
Orleans County Member \$110.00
Election Inspectors \$8.75 per hour
Training Class \$25.00 per session

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 28-0115- 2015 Highway Wage Schedule and Work Agreement

Be it resolved that the following Salary Schedule and Work Agreement for the Highway Department be adopted for the year 2015 as submitted by the Highway Superintendent, Warren Kruger:

**TOWN OF KENDALL HIGHWAY DEPARTMENT
SALARY SCHEDULE AND WORK AGREEMENT FOR 2015**

The Town of Kendall Highway Department Employees will be paid on the following schedule for 2015;

Full Time Motor Equipment Operators (MEO) - from Federal minimum wage up to \$19.36 per hour

Part Time Motor Equipment Operators (MEO-PT) - from Federal minimum wage up to \$12.56 per hour

Full & Part Time Laborer- from Federal minimum wage up to \$10.90 per hour

Employees are to be paid biweekly for an 80 hour pay period. Time and one half (1-1/2) wages will be paid for overtime beyond forty (40) hours worked in each week.

Employees will be provided work clothes up to \$300.00 per year through a uniform service or reimbursement for employee purchases with documented receipts. By law, the Town does not reimburse for sales tax paid.

Following completion of a two (2) month probation period, sick time benefits will be paid to full-time employees as follows:

1st year of employment	up to five (5) days paid
2nd year of employment	up to ten (10) days paid
3 rd year of employment	up to fifteen (15) days paid
4th year of employment	up to twenty (20) days paid
5 th year of employment	up to twenty-five (25) days paid

Beyond five (5) years: May accumulate one (1) additional day per month. Worked up to a maximum of one hundred eighty (180) days paid.

A certificate from the employee's physician will be required after being sick for five (5) consecutive days for benefits to be paid.

Sick pay accumulation will NOT be paid out at retirement or termination. Vacation time benefits will be paid to full time employees as follows and may NOT be carried over or accumulated into the next year.

The Highway Superintendent may deny specific dates for vacation because of workload requirements.

First year of employment may accumulate one (1) paid day of vacation for each month worked after completing a two (2) month probation period, (maximum 10 days), second through tenth year ten (10) days paid vacation. After ten years fifteen (15) days paid vacation.

Holidays will be paid for Full Time employees as follows:

New Year's Day, Martin Luther King's Birthday, Good Friday, Memorial Day, Fourth of July, Labor Day, Election Day, Veteran's Day, Thanksgiving Day, and Christmas Day. Saturday holidays will be observed on the Friday preceding the holiday, and Sunday holidays will be observed on the Monday following the holiday.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 29-0115- Authorizing Engagement Letter with Raymond F. Wager, CPA, P.C.

Be it resolved that the Supervisor is authorized to sign an engagement letter with Raymond F. Wager, CPA, P.C. to have Raymond F. Wager, CPA, P.C. conduct a GAGAS audit for the Town of Kendall for the year ended December 31, 2014, in accordance with U.S. generally accepted auditing standards; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the Single Audit Act Amendments of 1996; and provisions of OMB Circular A-133, and provisions of, and other procedures considered necessary to Raymond F. Wager, CPA, P.C. Also that said audit will be performed for a fee of \$5,900.00. Rural Development requires that this audit be completed by 150 days from the beginning of 2015.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Newell:

RESOLUTION 30-0115- Authorizing the Filing of a Blanket Undertaking

Be it resolved that the Kendall Town Board authorizes the filing of a blanket bond to indemnify all officers required to file an undertaking. It is further resolved that a certified copy of this resolution authorizing the blanket bond will be attached to the bond and filed in the county clerk's office.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 31-0115- To Revise the Per Diem Rate for Town Business

WHEREAS, the Per Diem Rate for Town Business Policy has been created by Town Board Resolution 28-109 and...

WHEREAS, Resolution 26-0115 established \$0.575 per mile as the reimbursement rate for Town of Kendall Officials for mileage expenses while on town business during 2015, and ...

WHEREAS, after review of this policy by the Town Board, the following changes are recommended and designed to harmonize the Per Diem Rate for Town Business Policy with the establishment of the 2015 mileage rate,

Now, therefore, be it **RESOLVED** to make the following changes to the Per Diem Rate for Town Business Policy-

Item 4 now reads "**Transportation** - *The Internal Revenue Service has set mileage reimbursement for the year 2014 at the rate of \$.560 per mile.*"

Change Item 4 to read "**Transportation** – *The Internal Revenue Service has set mileage reimbursement for the year 2015 at the rate of \$.575 per mile.*"

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 32-0115 Requiring Department Heads, Board Chairs, and the Engineer for the Town to Obtain Advice and Consent of the Town Board to Engage the Attorney for the Town

Be it RESOLVED that Department Heads, Board Chairs, and the Engineer for the Town shall obtain the advice and consent of a majority of the Town Board to engage the attorney for the town.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Newell:

RESOLUTION 33-0115 Appointing Anthony Cammarata as the Fair Housing Officer.

Be it RESOLVED that the Town Board appoints **Anthony Cammarata** to serve as the Fair Housing Officer for the Town of Kendall.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 34-0115 Appointing LaBella Associates as the Engineering Firm for the Town

Be it RESOLVED that the Town Board appoints LaBella Associates, DPC, 300 State Street, Rochester, New York 14614, as the engineering firm for the year 2015 for the Town of Kendall, New York.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 35-0115 Appointing Hungerford Vinton LLC as Confidential Bookkeeper.

Be it resolved to appoint Timothy Hungerford of Hungerford Vinton, LLC, 200 Buell Road, Rochester, NY 14624, as Bookkeeper for the Town of Kendall, New York for the year 2015, at a contractual rate of \$8,000.00 for the year.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 36-0115 ADP (AUTOMATIC DATA PROCESSING INC.)

Be it RESOLVED that the Town Board of the Town of Kendall authorizes Supervisor Cammarata to execute an agreement with ADP for payroll services for the year 2015, cost not to exceed one thousand two hundred dollars (\$1,200.00), and subject to attorney approval as to form, content and legal compliance.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 37 -0115 Appointments to the Orleans County Planning Board

Be it RESOLVED to Appoint Andrew Kludt as the Town of Kendall representative to the Orleans County Planning Board with Felice D'Agostino as the alternate for a three year term expiring on December 31, 2017.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 38-0115 Appointments to the Kendall Medical Office Oversight Board

Be it resolved to appoint Barbara Flow of 2584 Norway Road, Gary Kludt of 16029 Bridge Road, and Robert Slocum of 17011 Lakeshore Road, to the Kendall Medical Office Oversight Board for the Town of Kendall, each for a three year term, with each expiring December 31, 2017.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, seconded by Councilman Martin:

RESOLUTION 39-0115 AGREEMENT WITH THE ORLEANS COUNTY OFFICE OF THE AGING FOR 2015

Be it RESOLVED that the Town Board of the Town of Kendall authorizes Supervisor Cammarata to negotiate and execute an in kind agreement with the Orleans County Office of the Aging for use of building space in the Kendall Town Hall for the Orleans County Office of the Aging's Elderly Nutrition Program, for 2015, subject to attorney approval as to form, content and legal compliance.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Newell made the following motion, seconded by Councilwoman Szozda:

RESOLUTION 40-0115 Appointing Jeff Conte to Planning Board

Be it resolved to reappoint Jeff Conte to the Planning Board for a five year term, such term expiring December 31, 2019.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

Councilman Martin made the following motion, seconded by Councilman Newell:

RESOLUTION 41-0115 Appointing Patrick Bolton to Zoning Board

Be it resolved to appoint Patrick Bolton to the Zoning Board of Appeals for a five year term, such term expiring December 31, 2019.

Supervisor Cammarata called for a vote, resulting in all ayes, and declared the motion carried.

SUPERVISOR APPOINTMENTS FOR 2015

Budget Officer: Anthony Cammarata

Deputy Supervisor: vacant

KENDALL TOWN BOARD STANDING COMMITTEES FOR THE YEAR 2015

Public Safety/Emergency Services & Occupational Safety Includes liaison with Fire Dept., Law Enforcement, Code Enforcement, OCHD, NYDEC, Workplace and Property safety for all locations and activities of the Town of Kendall. Chair: Joseph; Alternate: Martin; Dept. Head: Kruger

Highway Includes TOK Highway Dept., Orleans Co. Highway Dept., and NYSDOT. Chair: Martin; Alternate: Joseph; Dept. Head: Kruger

Buildings & Grounds Includes the maintenance and upkeep of all town buildings, property and cemeteries. Chair: Joseph; Alternate: Newell; Dept. Head: Kruger

Planning, Zoning and Agriculture Chair: Newell; Alternate: Szozda; Dept. Head: Kludt

Community Relations Liaison with Schools, Churches, Medical Office, and Service Clubs. Chair: Martin; Alternate: Szozda, Dept. Head: Richardson

Finance, Taxes and Special Districts: Chair: Cammarata, Alternate: Joseph

Information Services Includes Computers Systems, Record Management, Copy Equipment, Document Format, Telephone System. Chair: Joseph; Alternate: Newell; Dept. Head: Richardson

Employee Benefits Chair: Szozda, Alternate: Joseph

Culture & Recreation Youth Programs, Adult Recreation, Library, History, Celebrations. Chair: Szozda; Alternate: Martin; Dept. Head: Flow

Human Resources & Ethics Including but not limited to Drug & Alcohol Testing, Substance Abuse, Related Counseling & Rehabilitation, Discrimination, Work Place Behavior, Conflicts in the Workplace, and Conflicts of Interest. Chair: Szozda, Alternate: Newell

With no further proper business being brought forward, Councilwoman Szozda motioned for adjournment, seconded by Councilman Newell; all ayes. Supervisor Cammarata adjourned the meeting at 7:57 p.m.

Respectfully Submitted,

Amy K. Richardson
Kendall Town Clerk