

**KENDALL TOWN BOARD  
MEETING**

Tuesday, December 21, 2021 7:00 p.m.

Supervisor Cammarata called the meeting to order at 7:00 p.m., and led the Pledge of Allegiance.

**ROLL CALL**

Councilwoman Flow	absent
Councilman Martin	present
Councilman Newell	present
Councilwoman Szozda	present
Supervisor Cammarata	present

The following minutes were accepted into the record:

October 5, 2021 meeting before work session  
October 19, 2021

**SUPERVISOR’S COMMENTS**

The costs of trying to create Water District Eleven to close all the remaining gaps in public water availability are prohibitive. LaBella will provide some options to consider expanding water as much as possible.

Progress continues toward the sewer district being formed.

**CORRESPONDENCE**

The Cottages at Troutburg – request to amend PUD Law to specifically enable short term rental use for two of the property’s buildings

NYS Department of Transportation – soliciting infrastructure project applications

NYMIR – Stand-alone cyber policy

**PUBLIC COMMENT**

none

**REPORTS OF COMMITTEES, BOARDS AND DEPARTMENT HEADS**

**Standing Committees**

Public Safety/Emergency Services & Occupational Safety – Martin

Buildings & Grounds – Martin

Highway – Martin

No report

Community Relations - Flow

Culture & Recreation – Flow

Information Services – Flow

No report

Human Resources and Ethics – Szozda

Employee Benefits – Szozda

Benefit Resources has not been responsive regarding the necessary new forms.

Planning, Zoning & Agriculture – Newell

Both boards cancelled their November meetings.

Finance, Taxes & Special Districts – Cammarata

The mortgage tax revenue was nearly double what was budgeted, which is great news.

### **Boards**

Planning Board – P. Pfister, Chair –no report

Zoning Board – P. Bolton, Chair – no report

### **Department Heads**

Assessor – L. Ames – no report

Code Enforcement – P. Hennekey – no report

Highway - W. Kruger – no report

Historian – K. Corcoran – annual report submitted

Recreation – M. Werth – no report

Town Clerk – A. Richardson – written report submitted

Town Justice – D. Kluth – written report submitted

Supervisor – A. Cammarata – written report submitted

### **RESOLUTIONS**

Councilman Martin made the following motion, which was seconded by Councilman Newell:

#### **RESOLUTION 98-1221BUDGET TRANSFER**

Be It Resolved, to increase Highway Expense Account DA9010.80, N.Y. State Retirement, by \$2,315.00 and decrease Highway Expense Account DA9060.80, Medical Insurance, by \$2,315.00, and to

Increase General Expense Account A9010.80, N.Y. State Retirement by \$2,389.00, and decrease General Expense Account, A9010.80, Medical Insurance, by \$2,389.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, which was seconded by Councilman Martin:

**RESOLUTION 99-1221 BUDGET AMENDMENTS**

Be It Resolved, to increase General Revenue Account A3005.00, Mortgage Tax, by \$10,200.00, and to increase General Expense Accounts:

- A1420.40, Attorney Contractual, by \$6,000.00,
- A1440.40, Engineering Expense, by \$2,500.00,
- A1620.40, Town Hall Expense Account Equipment, by \$200.00,
- A1620.40, Town Hall Contractual, by \$1,000.00, and
- A7310.40, Youth Program Contractual, \$500.00.

Be it also Resolved, to increase Highway Revenue Account DA3502.00, DASNY Repayment, by \$11,000.00, and to Increase Highway Accounts:

- DA5110.10, Maintenance of Streets Salary, by \$2,000.00 and
- DA5130.40, Machinery Contractual, by \$9,000.00.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Newell made the following motion, which was seconded by Councilwoman Szozda:

**RESOLUTION 100-1221 APPOINTMENT OF NYS CERTIFIED OPERATOR FOR THE TOWN OF KENDALL'S WATER DISTRICT TEN**

Whereas, the construction of the improvements for the Town of Kendall Water District Ten Project have been substantially completed and approved by the NYS Department of Health, so

Be It Resolved, that a NYS certified Operator, Steve Trotta (NYSDOH Certificate NY0036226), will operate the water system pursuant to the agreement between the Town of Kendall and the Monroe County Water and Sewer Authority.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Martin made the following motion, which was seconded by Councilwoman Szozda :

**RESOLUTION 101-1221 RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AN INTERMUNICIPAL AGREEMENT WITH MONROE COUNTY, AND THE TOWN OF HAMLIN FOR THE TOWN OF KENDALL'S REDI SEWER PROJECT.**

Whereas, the Town of Kendall has been approved for grant funds from the State of New York to construct sewer infrastructure in the Towns of Kendall and Hamlin, and

Whereas, the project would require an agreement with Monroe County for the treatment of sanitary flows generated by the new system, and

Whereas, the Town Board of the Town of Kendall, hereby determines the execution of the proposed agreement to be in the best interests of the project and the Town of Kendall,

NOW THEREFORE, Be it Resolved, that the Supervisor is hereby authorized to execute the agreement between the Town of Kendall, Town of Hamlin, and Monroe County, on behalf of the Town of Kendall.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilwoman Szozda made the following motion, which was seconded by Councilman Newell:

**RESOLUTION 102-1221 ACCEPTING THE RESIGNATION OF PATRICIA PFISTER, CHAIRPERSON OF THE TOWN OF KENDALL PLANNING BOARD.**

Whereas, Patricia Pfister served as Chairperson of the Town of Kendall Planning Board and our county representative on the Orleans County Planning Board, in a thoughtful and excellent manner, and

Whereas, Mrs. Pfister submitted her resignation, to be effective December, 31, 2021, so now the Kendall Town Board does thank Patricia Pfister and acknowledge her leadership, which she has demonstrated in guiding the Town of Kendall in its planning efforts, while maintaining its rural integrity and character, and also

Resolves to accept, with regret, Mrs. Pfister's resignation and extend its best wishes to her in her future endeavors.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Newell made the following motion, which was seconded by Councilman Martin:

**RESOLUTION 103-1221 HAZARD MITIGATION PLAN**

Whereas, the Town of Kendall, with the assistance from Tetra Tech, Inc., has gathered information and prepared the Orleans County Hazard Mitigation Plan; and

Whereas, the Orleans County Hazard Mitigation Plan has been prepared in accordance with the Disaster Mitigation Act of 2000; and

Whereas, the Town of Kendall is a local unit of government that has afforded the citizens an opportunity to comment and provide input in the Plan and the actions in the Plan; and

Whereas, the Town of Kendall has reviewed the Plan and affirms that the Plan will be updated no less than every five years;

Now Therefore, Be It Resolved by the Kendall Town Board that the Town of Kendall adopts the Orleans County Hazard Mitigation Plan as this jurisdiction's Natural Hazard Mitigation Plan, and resolves to execute the actions in the Plan.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Martin made the following motion, which was seconded by Councilwoman Szozda:

**RESOLUTION 104-1221 THANKING COUNCILMAN NEWELL**

The Kendall Town Board hereby resolves to acknowledge, with appreciation, the eight years of service given by Councilman Bruce Newell, with the support of the voting public, to the residents and visitors of this town.

Councilman Newell has shown attention to detail and diligence in the day to day business of the Town, and in the many projects which he has directed. He has consistently sought input from constituents, and shown respect for citizens' opinions in making his decisions.

The Kendall Town Board does thank him and wish him well in his future endeavors.

Supervisor Cammarata called for a vote, which resulted in all ayes, and declared the motion carried.

Councilman Newell said he is looking forward to serving in his new capacity on the Planning Board.

Councilwoman Szozda made a motion to pay the claims, as presented. Councilman Martin seconded the motion; all ayes:

**PAYMENT OF CLAIMS**

General Fund	Abstract 12	\$ 67,015.20	Vouchers 763-806
Highway Fund	Abstract 12	\$ 118,587.58	Vouchers 768,789,804,807-853
Light District One	Abstract 12	\$ 353.32	Voucher 787
Light District Two	Abstract 12	\$ 223.55	Voucher 787
Light District Three	Abstract 12	\$ 104.79	Voucher 787
Water District Six	Abstract 12	\$ 54.81	Vouchers 805,854
Water District Ten	Abstract 12	<u>\$ 30,985.10</u>	Vouchers 855,856
		<b>\$ 217,324.35</b>	

**PENDING ISSUES**

- Morton Union Cemetery – mapping pending
- Clean Energy Community – no report
- Sewer District being formed – already discussed
- Short-term rental properties – a note has been sent to the attorneys to inquire about a different approach.
- Solar Projects – agreement is ready to sign
- Energy Audit – National Grid – no report
- American Rescue Plan – water expansion - \$266,000 available

With no further business being brought forward, Supervisor Cammarata adjourned the meeting at 7:36 p.m.

Respectfully Submitted,

Amy Richardson,  
Kendall Town Clerk